

South Carolina Department of Education

**Improving Teacher Quality State Grants
Title II, Part A**

SECTION I - PROJECT INFORMATION (to be completed by LEA)	
1. State Project No. <input type="text" value="18TQ016"/>	2. For Fiscal Year Ending 2018
3. Current Allocation <input type="text" value="\$74,918.72"/>	4. Date Approved <input type="text" value="10/24/2017"/>

SECTION II - CERTIFICATION AND STATISTICAL DATA

(To be completed by applicant)

The applicant designated below hereby applies for a grant of Federal funds to provide effective core academic teachers and principals capable of ensuring that all children achieve to high standards as set forth in this application. I HEREBY CERTIFY that, to the best of my knowledge, the information contained in this application is correct; the agency named below has authorized me as its representative on

this date: (mm/dd/yyyy).

APPLICANT (legal name of school district) Calhoun			NAME AND TITLE OF AUTHORIZED REPRESENTATIVE Dr. Steve Wilson
MAILING ADDRESS (street, city or town) 125 Herlong Avenue			SIGNATURE
StateSC	County Calhoun	Zip Code 29135-1127	Telephone Number 803-655-7310

Title II - Activities List

Activity	Reform Strategy	Cost Items		
		Use	Codes	Amount
<p>Reducing pupil to teacher ratio to address the needs of at-risk students. We have two K-8 schools in our district. Each year we expect and receive a number of increases at each site. Currently we have a large increase in our primary grades. Class size reduction increases our students' chances if taught in an environment that has a smaller setting. Placing highly qualified teachers in a classroom that is reduced in size has shown significant increase in achievement. The classes are data driven and intervention strategies promote individualized and differentiated instruction. Students will be identified using AimsWeb scores for placement in the class and intervention strategies will be used to ensure that students can read fluently and comprehensively by the end of first grade.</p>	5a	Salaries and Benefits for class size reduction teachers	100 - 100	\$53,455.08
		Salaries and Benefits for class size reduction teachers	100 - 200	\$21,463.64

**STATE DEPARTMENT OF EDUCATION
Title II Budget Report**

Project No. 18TQ016
County No. 09
District No. 01

District Calhoun
Period Begins 7/1/17
Period Ends 6/30/19

Functions/Codes		Object of Expenditures							Totals
		Salaries	Employee Ben.	Purchased Serv.	Supp. & Mat.	Capital Outlay	Other Objects	Transfers	
		100	200	300	400	500	600	700	
Name	No.							(Indirect Cost)	
Instruction	100	\$53,455.08	\$21,463.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$74,918.72
Support Services	200	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Inst. Staff	220	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Improvement of Instr.	224	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
233	233	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Recruitment of HQ Teachers	264	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Private Schools	300	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Payment to Charter School	416	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers	430	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		\$53,455.08	\$21,463.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$74,918.72

Business Official Signature **Date**

Contact Person Signature **Date**

SDE USE ONLY

PROGREDIT □□□	SUB PROGRAM □□	CLAIM □□	MM □□	DD □□	YY □□	ACTION □
SDE APPROVAL					DATE	
E-MAIL ADDRESS					FAX NUMBER	

Title II - Needs Assessment Participants

Participant's Name	School Name	Administrator	Teacher	Charter School	Private School
Christia Murdaugh	CCPS (District Office)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cynthia Johnson	Calhoun County Public Schools	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treda Keith	St. Matthews K8 School	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Megan McCormick	St. Matthews K 8	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Peggy Whittenburg	Sandy Run K 8	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Melissa Peeples	St. Matthews K 8	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Elizabeth Price-Hill	Sandy Run School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brenda Goodwin	Sandy Run K 8	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Title II - Needs Assessment - Summary

Identified Need	Data that Need is Based On	Activities	Research Citations
Decreasing class sizes, especially in lower grades	Student enrollment	<p>Reducing pupil to teacher ratio to address the needs of at-risk students. We have two K-8 schools in our district. Each year we expect and receive a number of increases at each site. Currently we have a large increase in our primary grades. Class size reduction increases our students' chances if taught in an environment that has a smaller setting. Placing highly qualified teachers in a classroom that is reduced in size has shown significant increase in achievement. The classes are data driven and intervention strategies promote individualized and differentiated instruction. Students will be identified using AimsWeb scores for placement in the class and intervention strategies will be used to ensure that students can read fluently and comprehensively by the end of first grade.</p>	<p>Synthesis of Research on the Effects of Class Size. Robinson, Glen E. // Educational Leadership; Apr90, Vol. 47 Issue 7, p80 The author focuses on research related to class size. The author discusses approaches to interpreting research on class size, including meta-analysis, best-evidence synthesis, and related cluster analysis. He uses related cluster analysis to study research on class size and student achievement. Hood, A. (2003). A Parent's Guide to Class Size Reduction. Greensboro, NC: SERVE Center.</p>
Improvement of student achievement in core subjects	Classes taught by non-HQ teachers report		<p>Authors: National Governors Association Center for Best Practices, Council of Chief State School Officers Title: Common Core State Standards (insert specific content area if you are using only one) Publisher: National Governors Association Center for Best Practices, Council of Chief State School Officers, Washington D.C. Copyright Date: 2010 National Governors Association Center for Best Practices & Council of Chief State School Officers. (2010). Common Core State Standards for English language arts and literacy in history/social studies, science, and technical subjects. Washington, DC: Authors. National Governors Association Center for Best Practices & Council of Chief State School Officers. (2010). Common Core State Standards for Mathematics. Washington, DC: Authors.</p>

Title II - Assurances

As the duly authorized representative of Calhoun, I certify that this applicant:

- A. Has the legal authority to apply for state assistance and the institutional, managerial, and financial capability (including funds sufficient to pay the nonstate share of project costs) to ensure proper planning, management, and completion of the project described in this application.
- B. Will give the South Carolina Department of Education (SCDE) access to and the right to examine all records, books, papers, or documents related to this award and will establish a proper accounting system in accordance with generally accepted accounting principles or agency directives.

The applicant’s accounting system must include sufficient internal controls, a clear audit trail, and written cost-allocation procedures as necessary. Financial management systems must be capable of distinguishing expenditures that are attributable to this grant from those that are not attributable to this grant. This system must be able to identify costs by programmatic year and by budget line item and to differentiate among direct, indirect, and administrative costs. In addition, the grantee must maintain adequate supporting documents for the expenditures (federal and nonfederal) and in-kind contributions, if any, that it makes under this grant. Costs must be shown in books or records (e.g., disbursements ledger, journal, payroll register) and must be supported by a source document such as a receipt, travel voucher, invoice, bill, or in-kind voucher.

The applicant will also comply with the Office of Management and Budget 2 CFR Part 230 “Cost Principles for Non-Profit Organizations,” 2 CFR Part 225 “Cost Principles for State, Local, and Indian Tribal Governments,” or 2 CFR Part 220 “Cost Principles for Educational Institutions” for maintaining required support for salaries and wages. Required support includes certifications and/or personnel activity records according to the type of entity.

- C. Will approve all expenditures, document receipt of goods and services, and record payments on the applicant’s accounting records prior to submission of reimbursement claims to the SCDE for costs related to this grant.
- D. Will initiate and complete work within the applicable time frame after receipt of approval by the SCDE.
- E. Will not discriminate against any employee or applicant for employment because of race, color, religion, age, sex, national origin, or disability. The grantee will take affirmative action to ensure that applicants for employment and the employees are treated during the period of their employment without regard to their race, color, religion, age, sex, national origin, or disability.
- F. Will comply with the Ethics, Government Accountability, and Campaign Reform Act (S.C. Code Ann. § 2-17-10 *et seq.* and § 8-13-100 *et seq.* (Supp. 2009)).
- G. Will comply with the Drug Free Workplace Act (S.C. Code Ann. § 44-107-10 *et seq.* (Supp. 2009)) if the amount of this award is \$50,000 or more.

Signature of authorized official

Christia Murdaugh

Date

08/15/2017

	Improving Teacher Quality, Title II, Part A Terms and Conditions
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Terms and Conditions

- A. **Completeness of Proposal.** All proposals should be complete and carefully worded and must contain all of the information requested by the South Carolina Department of Education (SCDE). If you do not believe a section applies to your proposal, please indicate that fact.
- B. **Termination.** The SCDE reserves the right to reject any and all applications and to refuse to grant monies under this solicitation. After it has been awarded, the SCDE may terminate a grant by giving the grantee written notice of termination. In the event of a termination after award, the SCDE shall reimburse the grantee for expenses incurred up to the notification of termination. In addition, this grant may be terminated by the SCDE if the grantee fails to perform as promised in its proposal.
Upon the termination of a grant awarded under a federal program, the grantee shall have a right to a hearing as set forth in 34 CFR Part 80.43. The Grantee must notify the SCDE of its request for a hearing within 30 days of receiving written notice of the termination. If a hearing is requested, the SCDE will conduct the hearing in accordance to the procedures outlined in 34 CFR Part 80.43.
- C. **Travel Costs.** Travel costs, if allowed under this solicitation, must not exceed limits noted in the United States General Services Administration (www.gsa.gov) regulations.
- D. **Honoraria.** Amounts paid in honoraria, if allowed under this grant, must be consistent with SCDE policies. You should check with the program office before budgeting for honoraria.
- E. **Obligation of Grant Funds.** Grant funds may not be obligated prior to the effective date or subsequent to the termination date of the grant period. No obligations are allowed after the end of the grant period, and the final request for payment must be submitted no later than thirty (30) days after the end of the grant period.
- F. **Use of Grant Funds.** Funds awarded are to be expended only for purposes and activities covered by the project plan and budget.
- G. **Copyright.** The grantee is free to copyright any books, publications, or other copyrightable materials developed in the course of this grant. However, the SCDE reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish, or otherwise use, and to authorize others to use, the copyrighted work developed under this grant.
- H. **Documentation.** The grantee must provide for accurate and timely recording of receipts and expenditures. The grantee’s accounting system should distinguish receipts and expenditures attributable to each grant.
- I. **Reports.** The grantee shall submit a final financial report within thirty (30) days of the final disbursement. This report should be a final accounting of the grant. It may be submitted in either narrative or spreadsheet form.
- J. **Certification Regarding Suspension and Debarment.** By submitting a proposal, the applicant certifies, to the best of its knowledge and belief, that the
 - Applicant and/or any of its principals, subgrantees, or subcontractors
 - Are not presently debarred, suspended, proposed for debarment, or declared ineligible for the

award of contracts by any state or federal agency;

- Have not, within a three-year period preceding this application, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) contract or subcontract; violation of federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and
 - Are not presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated above.
- Applicant has not, within a three-year period preceding this application, had one or more contracts terminated for default by any public (federal, state, or local) entity.

K. Audits

- Entities expending \$500,000 or more in federal awards:
Entities that expend \$500,000 or more in federal awards during the fiscal year are required to have an audit performed in accordance with the provisions of Office of Management and Budget (OMB) Circular No. A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. The submission deadline for A-133 audits is nine months after the entity’s fiscal year-end. A grantee that passes through funds to subrecipients has the responsibility of ensuring that federal awards are used for authorized purposes in compliance with federal program laws, federal and state regulations, and grant agreements. The director of the OMB, who will review this amount every two years, has the option of revising the threshold upward.
- Entities expending less than \$500,000 in federal awards:
Entities that expend less than \$500,000 in a fiscal year in federal awards are exempt from the audit requirements in the Single Audit Act and Circular A-133. However, such entities are not exempt from other federal requirements (including those to maintain records) concerning federal awards provided to the entity. The entity’s records must be available for review or audit by the SCDE and appropriate officials of federal agencies, pass-through entities, and the General Accounting Office (GAO).

L. Records. The grantee shall retain grant records, including financial records and supporting documentation, for a minimum of three (3) years after the termination date of the grant.

M. Reduction in Budgets and Negotiations. The SCDE reserves the right to negotiate budgets with potential grantees. The SCDE may, in its sole discretion, determine that a proposed budget is excessive and may negotiate a lower budget with the potential grantee. The grantee may at that time negotiate or withdraw its proposal. In addition, the SCDE may desire to fund a project but not at the level proposed. In that case the SCDE shall notify the potential grantee of the amount that can be funded, and the grantee and the SCDE shall negotiate a modification in the proposal to accommodate the lower budget. All final decisions are that of the SCDE.

N. Amendments to Grants. Amendments are permitted upon the mutual agreement of the parties and will become effective when specified in writing and signed by both parties.

Signature of authorized official

Christia Murdaugh

Date

08/15/2017

Signature of authorized financial official

Sky Strickland

Date

08/15/2017